YEARLY STATUS REPORT - 2023-2024

Part A	
Data of the Institution	
1.Name of the Institution	**People's Education Society's, Adv. Balasaheb Apte College of Law**
• Name of the Head of the institution	**Vaishali Gurav**
• Designation	**Principal-in-Charge**
• Does the institution function from its own campus?	**Yes**
• Phone no./Alternate phone no	**02235230496**
• Mobile No:	**8356829964**
• Registered e-mail ID (Principal)	**principalabacl@gmail.com**
• Alternate Email ID	**abacollegeoflaw@gmail.com**
• Address	**Prin. N. M. Kale Marg, Off Gokhale Road (S.), Dadar (West)**
• City/Town	**Mumbai**
• State/UT	**Maharashtra**
• Pin Code	**400028**
2.Institutional status	
• Affiliated / Constitution Colleges	**Affiliated**
• Type of Institution	**Co-education**
• Location	**Urban**

• Financial Status	**Private**	
• Name of the Affiliating University	**University of Mumbai**	
• Name of the IQAC Co-ordinator/Director	**Viraj Deshpande**	
• Phone no. (IQAC)	**8605699283**	
• Alternate phone No.(IQAC)	**8605699283**	
• Mobile (IQAC)	**8605699283**	
• IQAC e-mail address	**iqac@abalawcollege.edu.in**	
• Alternate e-mail address (IQAC)	**dviraj2006@gmail.com**	

3.Website address — https://abalawcollege.edu.in/

• Web-link of the AQAR: (Previous Academic Year):	Not Applicable

4.Whether Academic Calendar prepared during the year? — **Yes**

• if yes, whether it is uploaded in the Institutional website Web link:	https://abalawcollege.edu.in/wp-content/uploads/2024/08/Academic-Calender-2023-24.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	2.85	2023	15/12/2023	14/12/2028

6.Date of Establishment of IQAC — **17/07/2018**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Nil	NA	NA	Nil	NA

8.Whether composition of IQAC as per latest NAAC guidelines — **Yes**

• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	4	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Nil	
• If No, please upload the minutes of the meeting(s) and Action Taken Report	View File	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
Introduction of Electronic Attendance System
Completion of first cycle of NAAC Accreditation Process
Initiation of framing of Research Policy
Initiation of ISO Certification Process
Feasibility of commencing Program on Masters of Law

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
Academic Planning of the Academic Year	Completed by preparing the Academic Calendar in tune with the calendar of the University of Mumbai
NAAC Accreditation Process	Completed the process of first cycle with the outcome in the form of B++ Grade
ISO Certification Process	Commencement of ISO Process from April 2024
Electronic Attendance System	Adoption of Electronic Attendance System through TeachUs App

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development Committee	30/11/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
Yes	09/02/2024

15.Multidisciplinary / interdisciplinary

Since our institute is affiliated to University of Mumbai, we follow the syllabus set by the university. We recognize the spirit of NEP-2020 and wholeheartedly support it. However, with the exclusion of Legal Curriculum from NEP we are not able to implement it fully. The Five Years Integrated Course (BLS.LLB) contains Interdisciplinary elements with subjects like English, Political Science, History, Logic, Sociology, Economics thereby equipping the students with an all-round knowledge of social sciences before they study the Core Law subjects.

16.Academic bank of credits (ABC):

We have complied with the instructions of UGC and University of Mumbai regarding creation of Academic Bank of Credits (ABC) ID and have made it mandatory in the Student Admission Process.

17.Skill development:

The College strives to equip students with necessary skills required to develop as a legal professional. Regular training courses on Communication skill, Mediation skills are organized.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Our college respects multi-ethnicity and celebrates multi-culturalism which is evident in celebration of Yoga Day, Marathi Bhaashaa Din, Deepotsav, Barsaat-e-Mehfil, Traditional Day, Dahi Handi, etc. We identify students who give exams in Marathi Language and Faculties are requested to guide them in answer- writing and usage of technical words specific to Marathi Language which is the State Language and used in subordinate judiciary. Inclusion of Marathi Moot court competition through the Marathi Vangmay Mandal, is also a step to integrate Indian Knowledge System in our college.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

At the beginning of every academic year, and Orientation lecture is organised to explain the Program objectives. During first few lectures of every course, the teachers explain the intended course outcomes. The college believes that imparting this knowledge would make students more aware and curious about the syllabus of the concerned subject.

20.Distance education/online education:

The Ruls of Legal Education, 2008 of the Bar Council of India, prohibit college from providing Distance Education in Law and as Affiliated College we have limitations in providing Diploma or Certificate course in Distance Mode. During COVID Pandemic, College adopted Online mode to deliver lectures, however post Covid we have shifted to fully Offline mode. As of now , we do not offer any course in Online mode. However, offering Certificate course in Online mode is one of the future plans of the College.

Extended Profile

1.Programme

1.1	**78**

Number of courses offered by the institution across all programs during the year	
File Description	**Documents**
Institutional data in prescribed format	<u>View File</u>

1.2 Total Number of Courses offered by the institution in all programs (without repeat count and include courses that are dropped)	**42**

2.Student

2.1 Total number of students during the year:	**758**
File Description	**Documents**
Institutional data in prescribed format	<u>View File</u>

2.2 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	**90**
File Description	**Documents**
institutional data in prescribed format	<u>View File</u>

2.3 Number of outgoing / final year students during the year:	**165**

3.Academic

3.1 Number of full-time teachers during the year:	**9**
File Description	**Documents**
Institutional data in prescribed format	<u>View File</u>

3.2 Number of sanctioned posts for the year:	**22**

File Description	Documents
Institutional data in prescribed format	[View File](#)

4.Institution

4.1 Total number of classrooms and seminar halls	**14**
4.2 Total expenditure, excluding salary, during the year (INR in Lakhs):	**40**
4.3 Total number of computers on campus for academic purposes	**45**

File Description	Documents
tyretwey4y	No File Uploaded

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

The College offers Three-years LL.B. and Five-years BA. LLB Programmes. Since, we are an affiliated College, the curriculum of these courses is designed and recommended by University of Mumbai. All teaching faculties (both Full Time and Visiting) are allocated subjects in the initial staff meeting before the start of the Semester. They prepare Teaching Learning Plan (TLP) in order to plan the syllabus in a smooth way.

On this basis, Principal, prepares a comprehensive timetable in accordance with the University of Mumbai's term arrangement to establish a balance between educational, co-curricular, and extra-curricular activities. The timetable is prepared by Principal and communicated to students through Website, Notice Board, Teach Us App and WhatsApp Group. The workload is divided among the full-time faculty members and visiting faculty in accordance with UGC norms.

Before the commencement of Academic session, Orientation is

conducted for the students and parents. Orientation includes information about curriculum, examination pattern, CIE, committees, departmental activities and placements. Faculties actively use ICT tools like Power point presentations and e-books, live proceedings of Courts etc. Effectiveness of curriculum delivery is monitored through internals and presentations.

File Description	Documents
Upload Additional information	[View File](#)
Link for Additional information	https://abalawcollege.edu.in/wp-content/uploads/2024/12/1.1.1.pdf

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

a) The institution abides by the requirements specified by the University of Mumbai in their academic calendar. The academic calendar of institution is prepared well in advance of next academic session and required changes are made once University declares its own "Arrangement of Terms".

b) The academic calendar is displayed on notice board as well as college website. It includes schedules regarding admission process, teaching-learning schedule, curricular and co-curricular activities, extra-curricular activities, major institutional events to be organized.

c) The Staff Meeting in the initial phase of Academic Year clarifies that Faculties have to include Internal Test and Projects, Vivas as a part of Internal Evaluation which is specified in University Exam Manual. Accordingly, in Orientation as well as Individual Faculties inform the students of the Assessment Methods.

File Description	Documents
• Link for Additional information	https://abalawcollege.edu.in/wp-content/uploads/2024/12/Academic-Calender-23-24.pdf
• Upload Additional information	No File Uploaded

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the	B. Any 3 of the above

following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric(Data Template)	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Percentage of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

100

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

2

File Description	Documents
• Any additional information	View File
• University approval for CBCS Programs	View File
• Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on or value added courses /Certificate programs are offered within the year

0

File Description	Documents
• Any additional information	**No File Uploaded**
• Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
• List of Add on /Certificate programs (Data Template)	[View File](#)

1.2.3 - Average percentage of students enrolled in Add on or value added courses /Certificate programs as against the total number of students during the year

0

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

The University of Mumbai's curriculum is structured in such a way that it incorporates all of the crosscutting issues relevant to the NAAC Metrics into the curriculum through courses such as for example Practical Training, Labour Law, Professional Ethics, ADR, Constitutional Law, Environmental Law, etc. Following is a list and description of courses which integrates cross-cutting issues into the curriculum;

1. **Professional Ethics: This topic is discussed in courses such as Law and Medicine, Practical Training I, Administrative Law.**
2. **Gender: Topic included in Constitutional Law, Labour Law, Laws related to Women & Children, Human Rights Law, Sociology, Family Law, Jurisprudence, Criminology, CrPC, Company Law, Labour Law, History.**

3. **Constitutional & Human Values:** Topic included in Constitutional Law, Political Science, Human Rights Law, Sociology, Criminology, History of Courts, Alternative Dispute Resolution, Law and Medicine.
4. **Environment & Sustainability:** Topic included in Environment Law, Constitutional Law, Human Rights & Public International Law, CrPC, Labour Law

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Constitutional and Human Values, Environment and Sustainability into the Curriculum.	[View File](#)

1.3.2 - Average percentage of courses that include experiential learning through Moot Courts, seminar courses, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms/NGOs/Judicial Clerkships etc.,(during the year)

100

1.3.2.1 - Number of courses that include experiential learning through project Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, Para legal volunteering/ legal aid training, advocate chamber and internship in law firms//NGOs/Judicial Clerkships etc.,(during the year)

78

File Description	Documents
Minutes of Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting.	**No File Uploaded**
• List of Programmes and courses within it related to Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	View File
Institutional data in prescribed format	View File

1.3.3 - Percentage of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,(Data to be given for the latest completed academic year)

9

1.3.3.1 - Number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,

71

File Description	Documents
Participation Certificate in Moot Courts, Court visit report submitted to the University, certificate endorsing the student participation in Arbitration/Mediation/Client Counseling, internship completion certificate provided by the host law firm, NGO. Certificate of clerkship assistances from judiciaries. Note: all documents should have clear dates of engagements and should be on official letterhead	View File
List of Programmes and number of students undertaking Moot Courts, Court visits, Arbitration/Mediation/Client Counseling Exercises, and internship in law firms/NGOs/Judicial Clerkships etc.,	**No File Uploaded**
Institutional data in prescribed format	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	**C. Any 2 of the above**

File Description	Documents
• URL for stakeholder feedback report	https://abalawcollege.edu.in/wp-content/uploads/2024/12/1.4.1-ATR.pdf
Five filled in forms of each category opted by the institution	View File
institutional data in prescribed format	View File

1.4.2 - Feedback processes of the institution may be classified as follows	• **Feedback collected, analysed and action has been taken**

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Average Enrolment percentage (During the year)

100

2.1.1.1 - Number of students admitted during the year

190

File Description	Documents
Sanctioned student strength as approved by the University	View File
Student admission list published	View File
Enrollment Ratio (During the year) based on Data Template (upload the document)	View File

2.1.2 - Average percentage of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

100

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

52

File Description	Documents
Number of SC, ST and OBC students admitted against the reserved seats	View File
Any other relevant document	No File Uploaded
Data as per Data template	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organises special Programmes/ have policies in place for different levels of learners

The College assesses the learning levels through initial discussions in Classrooms. The faculties get a general idea about the learning levels of the students and thereby teach the course. The College has a policy in place for different levels of learners as follows.

1. **SLOW LEARNERS:** Special Remedial Classes, mentoring of students, Counselling, Guidance in Marathi language if need arises.
2. **QUICK LEARNERS:** Presentation, Peer to peer Teaching, Research Guidance, Full Judgment Analysis, Simulation Exercises.

File Description	Documents
Past link for additional Information	**Nil**
Upload any additional information	[View File](#)

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
758	**9**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College firmly believes that Teaching Pedagogy plays a vital role in effective curriculum delivery. The College realizes the need of effective, outcome-oriented teaching which will enable students to understand the Core Legal Principles. In order to achieve this, the College employs following student centric methods:

A) Experiential Learning: Simulation exercises like Moot Courts, Client Counselling, Field Visits are conducted, Videos on certain topics.

B) Participative Learning: Quiz, Debates, Presentation, Non-doctrinal research is given to students.

C) Peer Learning: Students are encouraged to take a topic and give a short lecture on it.

D) Team Teaching: Subjects are being divided in 2 Faculties and they teach the topics (Ex. Family Law, Legal Language etc.)

E) Case Law Method: Important Judgments are discussed.

D) Problem-solving Methodologies: Real life cases/ issues are given and students are asked to solve it using the topics they learnt in the subject.

File Description	Documents
• Upload any additional information	[View File](#)
• Link for additional information	**Nil**

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

a) In the initial Staff Meeting, the Principal takes inputs about the use of ICT methods to be used by Teachers in their respective subjects.

b) All Teachers are encouraged to use ICT methods as Legal Education is practical oriented.

c) The College has adequate infrastructure for effective teaching-learning process by use of ICT in the form of Projector and Wi-Fi.

d) The Teachers use Videos, PPT, Bare Act, Court proceedings, Movies, Judgments etc. so that students can connect it to the curriculum.

e) In case additional study material is to be given to students, they are provided on WhatsApp Group (Ex. Recent Judgments, Reports of Law Commission, Important Article in Journal etc.).

f) Following are the samples of the extra material being shown to students through ICT:

a) Criminology: Documentary Screening: Ex. Bad Boy Billionaires

b) Jurisprudence: Screening of "12 Angry Men "movie

c) Political Science: Live Parliamentary Proceedings

d) Economics: Budget Proceedings in Parliament

e) History: Various Historical Movies/ Documentaries

f) Public International Law and Human Rights: United Nations Proceedings, Movies like "Judgment at Nuremberg", News Report of Human Rights violations.

File Description	Documents
• Upload any additional information	[View File](#)
• Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**Nil**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors assigned to students for academic and other related issues:

6

File Description	Documents
• Circulars pertaining to assigning the mentors to mentees	[View File](#)
• Mentor diary and progress made	**No File Uploaded**
institutional data in prescribed format	[View File](#)

2.3.4 - Ratio of students to mentor for academic and other related issues during the year

2.3.4.1 - Number of Student mentors/teaching assistant identified for student to student mentoring

0

File Description	Documents
Official Proceeding of Student Council selecting the student mentors or Minutes of the relevant Faculty Meeting/ BOS/Academic Review Committee meeting and subsequent Academic Council Meeting identifying the student mentors or teaching assistants for mentoring students	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

2.4 - Teacher Profile and Quality

2.4.1 - Average percentage of full time teachers against sanctioned posts during the year

34.45

2.4.2 - Average percentage of full time teachers with Ph. D. / LL.D during the year (consider only highest degree for count)

0

2.4.2.1 - Number of full time teachers with Ph.D./LL.D year-wise during the year

0

File Description	Documents
Phd/LLD Degree certificates of the faculty	**No File Uploaded**
Any additional information	**No File Uploaded**
List of full time teachers with Ph.D./LL.D. and number of full time teachers during the year (Data Template)	View File

2.4.3 - Average teaching experience of full time teachers (Data for the latest completed academic year in number of years)

12.11

2.4.3.1 - Total experience of full-time teachers

109

File Description	Documents
Any additional information	**No File Uploaded**
Teaching experience as certified by the head of the institution	View File
Institutional data in prescribed format	View File

2.4.4 - Measures taken by the institution for faculty retention

The Management of the Institution has taken following measures to retain the faculty members in order to solve the problem of attrition as pointed out by NAAC Peer Team:

1. **Initiating University Approval Process of Qualified Faculty as per UGC and BCI Norms.**
2. **Competitive Salary Packages to Contractual Staff.**
3. **Appraisal on basis of performance.**
4. **Opportunities to pursue various FDP, Workshops and Research publications to enhance skills and reimbursement of the Cost to the concerned Faculty including Duty Leave.**
5. **Early disbursement of Salary on special occasions like Festivals.**
6. **Clear distribution of Work by the Principal and Weekly Staff Meetings so that Faculty members can complete the task in given time period thereby achieving better work-life balance.**
7. **Provision of Flexible Timings on certain days like events, Exam supervision etc.**
8. **Encouraging use of Innovative Teaching Techniques thereby providing requisite academic freedom to faculties.**
9. **Striving towards a good working environment by providing separate work stations, lockers, Pantry Room.**

10)Support to Faculty members to pursue PhD, NET/ SET Exam.

File Description	Documents
Policy measure taken by the institution to combat faculty attrition and to retain experienced and quality faculty.	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

Our College being affiliated to University of Mumbai have to follow the Examination System as instructed by them. The College follows these rules as per the Circulars and Exam Manual.

As the Examination pattern changed from 60: 40 to 75: 25 in 2022, the College is now having simultaneous batches of both patterns. The Faculties ensure that the Circulars relating to Internal Component is followed by including Class Test, Assignment and Viva in the Internals.

The College also believes in holistic development of students, hence innovation in internal tests is encouraged.

Example: A) In Law relating to Women and Children and Family Law subject- students prepare a Skit on any topic and present.

B) In CPC Subject, students are given the simulation exercise of Client Counselling.

C) In Public International Law subject, students are appointed as U.N Representatives of different countries and they are asked to prepare a detailed response as the real-life representatives would give in United Nations.

As the college follows Exam Manual of University, the students who miss the First Test are given Additional Chance to avoid any academic loss.

File Description	Documents
• Any additional information	No File Uploaded
• Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

1. The general scheme of Internal Examination is explained to all Faculty Members in the Staff Meeting by Principal.
2. Notice of Internal Examination is sent to students on WhatsApp Group/ Notice Board/ Website.
3. The Faculty of the respective subject frames the question paper on the topics taught till the date of Internals.
4. The general grievances of students include absence from exam, late submissions, Retests.
5. The Principal discusses with the respective Faculty and

> verifies the grievance and a solution is provided to student.
> 6. In 2023-24, 1 Grievance of Student has been escalated to University and the College GRC completed the due process.

File Description	Documents
• Any additional information	[View File](#)
• Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

As an affiliated College of University of Mumbai, the syllabus framed by University is scrupulously followed by the College. The Syllabus contains the Programme Outcome (PO) and Course Outcome (CO).

The Faculties are assigned subjects and they prepare the TLP as per the University Academic Calendar. The PO's and CO's are deeply studied by the Faculties and the first 2 or 3 lectures are devoted to specifically orient the students towards explaining them the importance of PO's and CO's of the subject.

The PO's and CO's are communicated to students by the respective Faculties. Additionally, they are hosted on the College Website. The ongoing dialogue regarding the PO's and CO's makes students academically empowered and they understand the importance of studying the subjects vis-à-vis it's practical importance.

File Description	Documents
Upload any additional information	[View File](#)
Past link for Additional information	Nil
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The Programme Outcomes (PO) and Course O'utcomes (CO) are well defined by the affiliating University. The College tries to measure the attainment of PO, Programme Specific Outcomes (PSO) and CO in following ways:

a) Internal Tests

b) Semester Exams

c) Placements

d) Student Feedback

e) General Classroom Discussions.

The approach of continuous evaluation of the PO and CO fosters a rich academic environment. Though there are limitations of framing Semester End Question papers, as we are Affiliated Institution, the College plans to frame Internal Exam Question Papers based on Blooms Taxonomy.

2.6.3 - Average pass percentage of Students during the year

96.34

2.6.3.1 - Total number of final year students who passed the university examination during the year

158

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information Provide link for the annual report	No File Uploaded

2.7 - Student Satisfaction Survey

2.7.1 - Online student satisfaction survey regarding teaching learning process

Completed

File Description	Documents
• Upload any additional information	View File
• Upload database of all currently enrolled students (Data Template)	View File

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects / endowments	**No File Uploaded**
List of endowments / projects with details of grants (Data Template)	<u>View File</u>

3.1.2 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.2.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

8

File Description	Documents
Report of the event	<u>View File</u>
Any additional information	**No File Uploaded**
List of workshops/seminars during the year (Data Template)	<u>View File</u>

3.1.3 - Funded Seminars/ Conferences /workshops

3.1.3.1 - Total Amount received through funding from Government and Non-Government agencies for Seminars/Conferences and workshops during the year(Amount in lakhs)

0

3.2 - Research Publications and Awards

3.2.1 - Percentage of teachers recognized as research guides

0

3.2.1.1 - Number of teachers recognized as research guides

0

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	<u>View File</u>

3.2.2 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.2.1 - Number of research papers in the Journals notified on UGC website during the year

3

File Description	Documents
Any additional information List of research papers by title, author, department, name of journal and year of publication (Data Template)	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

3.2.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

0

3.3 - Extension Activities

3.3.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Apart from maintaining a robust academic environment, the College believes in contributing to the society and aim for holistic development of students. It is for this objective that we encourage students to participate in extension activities.

The College has active NSS Unit, Rotaract Club, Electoral Literacy Club who carry out extension activities. The Faculty -In-charge of these Committees motivate the students and sensitize them to various social issues. During the Year 2023-24, the list of activities undertaken are as follows:

1)Blood Donation Camp

2) Beach Cleaning Activity

3) Swatch Bharat Abhiyan Activities

4) Voter Awareness Activities

5) Food Donation (Annadaan)

6) Visit to Orphanage and Old age home

7) Comprehensive 7 Day NSS Camp was conducted in February 2024 at Apta Village which conducted multiple activities like Survey, Cleanliness Activity, Teaching at Zillah Parishad School.

The above activities help the students in their holistic development. In tune with yearly progression, the College has plans to open a Legal Aid Centre.

3.3.1.1 - Number of teachers recognized as research guides

0

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of awards / recognitions received for research/innovations by the institution/teachers/research scholars/students during the year

3.3.2.1 - Total number of awards / recognitions received for research/innovations won by institution/teachers/research scholars/students year wise during the year

0

File Description	Documents
e- copies of award letters	**No File Uploaded**
Any additional information	**No File Uploaded**
List of innovation and award details (Data Template)	View File

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/ NCC/Government and non-government bodies other clubs during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

36

File Description	Documents
Reports of the event organized	View File
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc during the year (Data Template)	View File

3.3.4 - Average percentage of students participating in extension activities at 3.4.3. above during the year

30

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

226

File Description	Documents
Report of the event	View File
Any additional information	**No File Uploaded**
Average percentage of students who participated in extension activities with Govt. or NGOs etc.,	**No File Uploaded**
Institutional data in prescribed format	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

0

File Description	Documents
e-copies of linkage related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of linkages with institutions/industries for internship (Data Template)	[View File](#)

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/ corporate houses	**No File Uploaded**
Any additional information	[View File](#)
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	**No File Uploaded**
Institutional data in prescribed format	**No File Uploaded**

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

As infrastructure is crucial for imparting the knowledge in any institution, Our Management is taking special interest in providing the adequate infrastructure as regards Teaching-Learning.

a) The College has 13 Classrooms out of which 5 Classrooms are equipped with ICT Facilities.

b) The College has maintained a Computer Lab which has 7 Computers.

c) As per the requirement of Bar Council of India, the College has a dedicated Room for Moot Court.

d) The NSS Unit has been allocated a separate room for conducting activities and maintain records. A separate Girls Common Room is also allocated.

e) The Staff Room has separate work stations for Full Time Faculties and Separate Seating area for Visiting Faculty. The Principal Cabin has adequate space for maintaining important records, separate Computer and an Exam CAP Room with CCTV facility. The Administrative Office has adequate infrastructure to carry out the administrative work relating to college.

File Description	Documents
• Upload any additional information	[View File](#)
• Paste link for additional information	**Nil**

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

As College believes in holistic development of students, the facilities relating to sports and cultural activities are being maintained.

a) The College has a separate ground where sports activities are conducted.

b) For Cultural Activities, the College has 2 Auditoriums (Named as Siddhivinayak Hall and Radhika Hall) where major Cultural activities take place.

c) Gymkhana is maintained by college which includes various indoor games.

d) Gymnasium Facility is also provided to Students and Staff.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

4.1.3 - Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

80

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

13

File Description	Documents
Upload any additional information	**No File Uploaded**
Geotagged photos of classrooms clearly displaying the ICT Facilities	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Average percentage of expenditure, excluding salary for infrastructure augmentation during the year(INR in Lakhs)

24.79

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

3580475

File Description	Documents
Upload any additional information	**No File Uploaded**
Upload audited statements of accounts highlighting spending towards infrastructure augmentation	View File
Excluding salary during the year(Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The Library plays an important role in the overall development of institution and hence special attention is paid towards enrichment of Library so that it is truly "Knowledge Resource Centre" of the

College.

a) The Library has following collection in the Year 2023-24 -

1) Books: 3042

2) Journals: 12

3) Magazines: 4

b) The Library has seating arrangement of 60 students at a time.

c)The Management has appointed a Full Time Qualified Librarian to manage the Library. The Librarian is also the Member Secretary of the Library Committee.

d) The following is the information regarding the software used by Library:

Name of ILMS Software: KOHA

Nature of Automation: Fully

Version: 22.05

Year of Automation: 2023

File Description	Documents
• Upload any additional information	[View File](#)
• Paste link for Additional Information	**Nil**

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	B. Any 3 of the above

File Description	Documents
• Upload any additional information	View File
• Details of subscriptions like e-journals, e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Average annual expenditure for purchase of books/e-books and subscription to journals/e- journals and legal databases during the year(INR in Lakhs)

207265

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

621796

File Description	Documents
Any additional information	View File
Audited statements of income expenditure highlighting the expenditure towards purchase of books, journals and databases	View File
• Details of annual expenditure for purchase of books and journals during the year(Data Template as of 4.2.2)	View File

4.2.4 - Percentage per day usage of library by teachers and students (foot falls and login data for online access)

6.2

4.2.4.1 - Number of teachers and students using library per day over last one year

47

File Description	Documents
Any additional information	**No File Uploaded**
Details of library usage by teachers and students (Library accession register, online accession details to be provided as supporting documents)	[View File](#)
Institutional data in prescribed format	[View File](#)

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

With the increasing use of technology in all fields, legal education cannot be left behind. Hence, realizing this importance, College has taken various steps to maintain IT Infrastructure:

a) There are 45 Computers and 1 Laptop available for students' usage.

b) The Wi-Fi speed is 93.14 Mbps

c) Projectors are installed in 7 Classrooms.

d)The College has installed CCTV at critical locations.

d)The Staff Attendance records are maintained through Biometric Machine.

File Description	Documents
• Upload any additional information	[View File](#)
• Paste link for additional information	**Nil**

4.3.2 - Student – Computer ratio during the academic year

16.47

File Description	Documents
• Upload any additional information	View File
• Student – computer ratio	View File
institutional data in prescribed format	View File

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line)

- **50 MBPS – 250 MBPS**

File Description	Documents
• Upload any additional Information	**No File Uploaded**
• Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Average percentage of expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year(INR in Lakhs)

58.74

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

8482143

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

a) The Classrooms and Corridors are cleaned everyday by the Housekeeping Staff.

b) There is AMC for Computers and Printers.

c) The Electrical Equipment are repaired as the need arises.

d) The major civil works of the College are conducted after the decision by Management Committee and the contractors are appointed by them.

e) The Library is managed by Librarian with help from Assistant.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	**Nil**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Average percentage of students benefited by scholarship/freeship by the institution, Government and non-government bodies, industries, individuals, philanthropists during the year

11.74

5.1.1.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

89

File Description	Documents
Upload self-attested letter with the list of students sanctioned scholarship	[View File](#)
Upload any additional information	**No File Uploaded**
Scholarship sanction letter Average percentage of students benefited by scholarships and free- ships provided by the institution, Government and non- government agencies (NGOs)during the year(Data Template)	[View File](#)

5.1.2 - Capacity building and skills enhancement initiatives taken by the institution include the following 1. Soft skills 2. Language, communication and advocacy skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness about use of technology in legal process	none of the above

File Description	Documents
Link to Institutional website	**Nil**
Any additional information	**No File Uploaded**
Details of capability building and skills enhancement initiatives (Data Template)	[View File](#)

5.1.3 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

0

5.1.3.1 - Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution during the year

0

File Description	Documents
Any additional information	**No File Uploaded**
Number of students benefited by guidance for competitive examinations and career counselling during the year(Data Template)	[View File](#)

5.1.4 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View File
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	View File
Institutional data in prescribed format	View File

5.2 - Student Progression

5.2.1 - Average percentage of placement of outgoing students during the year

20

5.2.1.1 - Number of outgoing students placed during the year

36

File Description	Documents
Name of the student placed	View File
Name of the employer	No File Uploaded
Institutional data in prescribed format	View File

5.2.2 - Percentage of Students enrolled with State Bar council

5

5.2.2.1 - Number of Students enrolled with State Bar council (data for last completed academic year)

9

5.2.3 - Average percentage of students progressing to higher education during the year

19

5.2.3.1 - Number of outgoing student progression to higher education

34

File Description	Documents
Upload supporting data for student/alumni	View File
Any additional information	No File Uploaded
Details of student progression to higher education (Data Template)	View File

5.2.4 - Average percentage of students qualifying in state/national/ international level examinations during the year(eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ Judicial Services/Public Prosecution services/All India Bar Exams/State government examinations)

15

5.2.4.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

18

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year(Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals won by students for outstanding performance in sports/literary/cultural activities/Moot court/arbitration competition/ Client counseling competition/Trail advocacy/Mediation and negotiation competition/ Judgment writing competitions/Legislative drafting Competition

1

5.3.1.1 - Number of awards/medals for outstanding performance in sports/ literary/cultural activities/Moot court/arbitration competition/Trial advocacy Client counseling competition/Mediation and negotiation competition/ Judgment writing competitions/ Legislative drafting Competition at university/state/ national / international level (award for a team event should be counted as one) during the year.

1

File Description	Documents
e-copies of award letters and certificates	View File
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level during the year (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College considers student as the most important stakeholder and promotes holistic development of all students. The steps taken to facilitate the representation of students can be enumerated as follows:

1)The College has taken decision to appoint Ad-hoc Student Council as per the Section 99 of Maharashtra Public Universities Act, 2016 as Government of Maharashtra has suspended the elections to Student Council. The College conducts internal elections to appoint CR (Class Representative) and LR (Lady Representative) from each class. Care is taken that the elections are friendly without any enmity and bitterness amongst students. Along-with CR and LR, the Ad-hoc Student Council consists of Representatives from all Committees of College. This Ad-hoc Student Council works under the guidance of Faculty In-charge.

2) The students are represented in all statutory, administrative, co-curricular and extra-curricular committees:

a) IQAC

b) ICC

c) WDC

d) GRC

e) SC/ST Committee

f) Anti- Ragging Committee

g) NSS

h) Moot Court Society

i) Cultural Committee

j) Sports Committee

k) Literature Committee

The College gives the students ample opportunities by giving adequate freedom to plan and execute the various events. The events are managed and executed by Students under the guidance of Faculty In-charge.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

5.3.3 - Average number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

5.3.3.1 - Number of sports and cultural events/competitions youth parliaments organised by the institution in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	View File
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year(organised by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The College is in process of registering the Alumni Association. There is Alumni Committee in College which acts as a bridge between Alumni and College. The contribution of Alumni can be noted as follows:

a) The Alumni give valuable suggestions as Members of CDC, IQAC thus enhancing Quality initiatives.

b) The Alumni help the College in securing permissions and co-ordinating with Senior Advocates, Judges as Guest Speakers and judging the Moot Court Competitions in College.

c) The Alumni guide students about career options and placement.

d) Some Alumni have joined College as Visiting Faculty thereby providing academic support to college.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) | E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

Our college was established by People's Education Society with a specific objective of serving the society through imparting quality legal education and producing socially sensitive legal professionals. This is apparent in the Vision of College which aspires to train students and excel in field of law considering the growing need of efficient lawyers.

In order to realize the Vision, the college tries to fulfil the mission of the institution through following measures:

a) Incremental progress in infrastructure.

b) College has started few Add-on courses and will start more every year.

c)Proposal for starting Masters Course in Law which is research-based course and encouraging Faculty and Student Research.

d) Regular Guest Lectures and interactions with Judiciary.

e) Plan to establish a Legal Aid Centre

The College takes efforts in creating awareness about Vision and Mission by displaying the same on website and creating awareness amongst students and staff.

File Description	Documents
Paste link for additional information	https://abalawcollege.edu.in/about-us/
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

Our management believes in granting freedom to manage the College by practicing decentralization and participative management. This is evident from the following:

1. The Board of Management appoints Principal who is responsible to carry out the day-to-day function of college and realize the Vision and Mission of Institution.
2. The Principal forms various Committees to discharge the administrative and academic responsibilities and compliance of various regulations of statutory bodies.
3. Important Statutory Committees are formed as per UGC Regulations, Maharashtra Public Universities Act, 2016, University Regulations like College Development Committee (CDC), Internal Quality Assurance Cell (IQAC), Women's Development Committee (WDC), Internal Complaints Committee (ICC), Grievance Redressal Committee (GRC), SC/ ST Committee., Marathi Vangmay Mandal, Examination Committee, Moot Court

Society etc.

4. The Committees are functioning under the Faculty who are designated as Faculty In-Charge or Co-ordinator or Member Secretary, as the case may be.

5. A case study of MCS (Moot Court Society) can be highlighted where Student Head is designated to carry out the work of MCS. The students are given ample autonomy to organize important national level event like Adv. B.P Apte National Mock Trial and Moot Court Competition.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	Nil

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

The College had developed a Perspective Plan keeping in mind the Vision and Mission of College and Core Values of NAAC. The three major plans included:

1. Developing Research Centre in College
2. Facilitating and Training students for Civil Services, Judicial Services exams.
3. Collaboration with academic and other institutions.

The College realizes the importance of drafting an effective Perspective Plan and is planning to create a new Perspective Plan for next 5 Years.

One activity which is successfully implemented based on Perspective Plan is to take steps for starting Masters Course in Law (LL.M) which is research-based course. The College aims to create a research culture and thereby develop Research Centre and propagate the research environment amongst Staff and Students.

File Description	Documents
Strategic Plan and deployment documents on the website	**No File Uploaded**
Paste link for additional information	**Nil**
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

Following steps are taken for effective functioning:

a) The Principal informs the Board of Management regarding requirement of staff- both teaching and non- teaching. The Management approves the proposal for appointment and moves for completion of the procedure.

b) The College publishes advertisement after getting permission from University, Joint Director, Higher Education after submission of Roster and Reservation details. The advertisement is published in national and regional newspapers as per rules.

c) The eligible candidates' applications are scrutinized and they are invited for Interview with duly appointed University Panel. The selected candidates are issued Appointment Orders and a Service Book is maintained from the date of acceptance of the Order.

d) The file of selected candidates is sent to University for approval and they are placed on Probation. They are confirmed in service by Management after successful completion of probation.

e) Considering the Academic continuity, the College also appoints Full Time Faculty and Visiting Faculty

f) The Organogram of College is very well defined. The Board of Management appoints Principal as the academic and administrative head. All the staff of the College report to Principal who regularly updates the management about the working of college.

File Description	Documents
Upload any additional information	View File
Link to Organogram of the Institution webpage	https://abalawcollege.edu.in/wp-content/uploads/2023/06/Organogram-of-ABACL.jpg
Paste link for additional information	Nil

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination	A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The College has always prioritized welfare of teaching and non-teaching staff and taken up following measures for the same:

1. **EPF Facility for the Non-teaching Staff.**
2. **Initiating Approval Process of Qualified Faculty and Competitive Pay Package to Contractual Staff.**
3. **Access to Counsellor**
4. **Encouraging Faculties to pursue PhD, NET/SET Exam, FDP, Workshop, Research Publications, Refresher Course etc. The Faculties are reimbursed the cost after submission of Certificate of the said programme (FDP/Workshop/ Publication etc.) and granted Duty Leave.**
5. **Early Disbursement of Salary on special occasions like festivals.**
6. **Creation of safe and motivated work environment by providing**

> separate work stations, Pantry room, Leaves as per University regulations.
> 7. Allocation of workload in beginning of each semester and regular updates on weekly basis by Principal which ensures better work-life balance for staff.
> 8. Birthday Celebration of Staff.
> 9. Appraisal on the basis of performance.
> 10. Facility of flexible hours on certain days like events, exam supervision etc.
> 11. Paid Vacation to Teaching Staff as per University Calendar.
> 12. Regular Training to familiarize with Technological tools
> 13. Gymkhana Facility for Staff and conducting Annual Sports Meet for Staff.
> 14. Recreational activities like movie sessions, games session on Teachers Day are conducted.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Average percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies publication and other academic incentives during the year

44.44

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

4

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of the teachers provided with financial support to attend conferences	[View File](#)
Institutional data in prescribed format	[View File](#)

6.3.3 - Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the year

0

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGC ASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Average percentage of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year

50

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	View File
Reports of the institution	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development Programmes during the year(Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The College believes in rewarding the Staff members based on their

performance in the Academic Year and hence a Performance Appraisal System is in place. The Appraisal Forms are required to be filled in by all Staff members and the Principal evaluates the same. The criteria in the Form includes Teaching-Learning Work, Research Work, Feedback of Students, General Behaviour, Committee work, Innovative Teaching techniques and contribution to overall development of Institution. The Staff Members are also provided special inputs by Principal at the end of Academic Year so that they can improve their performance in the upcoming year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

Internal Audit:

Institute conducts an internal audit on a regular basis which is done by professionals working under Chartered Accountant (CA). They verify and confirm all the finance related documents. Report of the audit is submitted to the Principal and the Management for necessary suggestions and actions. Institution undergoes a financial audit on a yearly basis.

External audit:

Institute undergoes financial audit on a yearly basis. The cash books and daily account details which are mentioned are verified by the Chartered Accountant (CA). Audited balance sheet is submitted to the Income Tax office and Charity Commissioner Office within prescribed time.

All reports to the authority were accepted without any compliance being pending for the last year.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year(INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	View File
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year(Data Template)	View File

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

This Institution is a self-financing Private Institution and does not receive any financial aid from Government. The Institution is being run with self sufficient funds generated from tuition fees. In case of renovation of the building or extension, the Management always subsidize by providing required finance. Financial planning is done by CDC prior to the beginning of the academic year. Adequate funds are utilized for enlargement and upkeep of infrastructure of the Institute. Institute has a straight forward, clear and transparent financial policies which establishes superlative implementation of finances for academic, administrative, and other activities.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC was established in the year 2017 and have played an important role in quality enhancement and aligning the institutions work in sync with NAAC expectations. A major milestone was achieved in

Academic Year 2023-24 when the College was accredited by NAAC and secured B++ Grade in First Cycle (December 2023). In this regard, the two practices can be highlighted as follows:

1. **Implementation of Academic Calendar: The IQAC suggests activities to be placed in the Academic Calendar and implementation of the same is discussed in the subsequent meetings of IQAC. All members of IQAC actively participate in preparing the Academic Calendar and same is approved in Staff meeting, IQAC and CDC.**
2. **Feasibility Study: The IQAC prepared a Feasibility Report on starting the Masters Course in Law (LL.M) which included comparative analysis of the course vis-à-vis other institutions.**

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

As the college received its Grade in First Cycle of NAAC in December 2023, the IQAC has been contributing for incremental improvements as a post accreditation quality initiative as follows:

1)Review of Teaching learning process is undertaken in every meeting of IQAC where all faculty members are encouraged to use innovative teaching techniques. Even though our college is affiliated College which naturally restricts us to the syllabus provided by University. Hence the Faculty members use innovative methods which can be listed as follows:

a) In Political Science Subject (Pre-Law), students are encouraged to use non-doctrinal method of research for collecting data relating to political events.

b) In CPC Subject, students are given task of Client Counselling.

c) In Company Law, students are assigned the task of creating a fictitious company.

d) In Public International Law subject, students are assigned task to debate in Mock U.N. Sessions.

2) As per the recommendation of NAAC Peer Team, a Research Committee is constituted (In-Charge is Prof. Vishal Shinde). The Committee is in process of framing Research Policy, encouraging faculty and students for research.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements Collaborative quality intitiatives with other institution(s) Participation in NIRF Academic and Administrative Audit Disability/gender/diversity audit Any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**Any 1 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	**Nil**
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	[View File](#)
Upload details of Quality assurance initiatives of the institution(Data Template)	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the institution for the promotion of gender equity during the year

The college has adopted various measures for promotion of gender equity as follows:

1. **Adequate representation of Females in Staff and Students.**
2. **Establishing Committees like Internal Complaints Committee, Women Development Committee, Grievance Redressal Committee for ensuring gender equity and safety. The College also appoints Ladies Representative (LR) along with Class Representative (CR) for each class.**
3. **Adoption of UGC SAKSHAM Report on Measures for ensuring safety of women and Programmes for Gender Sensitization on Campus.**
4. **Ensuring adequate representation of female students in all committees of college.**
5. **Creation of a Gender Sensitization Plan and ensuring its implementation throughout the year.**
6. **Facilities like Girls Common Room, access to Counsellor, Sanitary Napkin dispenser, Female security personnel, CCTV installation, maternity leave to female staff are in place.**
7. **Compliance to UGC Gender Audit on SAKSHAM Portal.**
8. **Celebration of Women's Day, conducting seminars on Women's Safety, Self-defence Workshop, screening of films relating to women's rights etc.**

The College strongly believes that for achieving Gender Equity, equal participation from Men is required, hence all the Male faculty and students are also encouraged to attend the Seminars and activities for Women welfare.

File Description	Documents
Annual gender sensitization action plan	https://abalawcollege.edu.in/wp-content/uploads/2024/12/7.1.1-Annual-Gender-Sensitization-Action-Plan-2023-24.pdf
Specific facilities provided for women in terms of: Safety and security,Counselling,Common Rooms, Sanitary Napkin dispenser and incinerator,Day care center for young children, Any other relevant information	https://abalawcollege.edu.in/wp-content/uploads/2024/12/7.1.1.pdf

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-	D. Any 1 of the above

based energy conservation Use of LED bulbs/ power efficient equipment

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Our college believes in proper disposal of waste and contributing to environment conservation. The following system is adopted by college for various types of waste:

1. Solid Waste Management: Regular collection of solid waste and disposing off to the BMC Sanitation Department by the housekeeping staff.
2. Liquid Waste Management: Proper drainage system is in place and regularly maintained in case any issue is there.
3. Bio-medical Waste Management facility is not in college as there is no generation of any bio-medical waste.
4. E-waste Management: Regular collection of E-waste management in collaboration with Sanskar India Foundation. In addition, the NSS and Rotaract Club organizes E-waste management activities on Regular basis.
5. Waste recycling system: In collaboration with H.K Agency, waste is utilized for compost.

In addition to the above, College has taken various measures like Ban on Single Use Plastic, Special Checks in Canteen for waste disposal, encouraging Online communication rather than printed material, reducing wastage of printing paper, conducting activities like Swatch Bharat Abhiyan through NSS in College as well as at the Camp Venue etc.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	Nil
Geotagged photographs of the facilities	[View File](#)
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the | D. Any 1 of the Above

campus

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded
Institutional data in prescribed format	View File

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. **Restricted entry of automobiles** 2. **Use of Bicycles/ Battery powered vehicles** 3. **Pedestrian Friendly pathways** 4. **Ban on use of Plastic** 5. **landscaping with trees and plants**	A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Any other relevant documents	No File Uploaded
institutional data in prescribed format	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	**No File Uploaded**
Certification by the auditing agency	**No File Uploaded**
Certificates of the awards received	**No File Uploaded**
Any other relevant information	<u>View File</u>
institutional data in prescribed format	<u>View File</u>

7.1.7 - The Institution has disabled-friendly, barrier free environment A. Built environment with ramps/lifts for easy access to classrooms. B.Divyangjan -friendly washrooms C.Signage including tactile path, lights, display boards and signposts D.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment E.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Any 4 or all of the above

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The institution takes various initiatives in providing an inclusive environment through following measures:

1. **The College follows UGC rules regarding appointment of Staff which involves publishing advertisement in national newspaper.**
2. **The College follows CET Cell rules regarding inclusion of OMS-Outside Maharashtra Students in admissions.**
3. **The College has established various committees (Ex. Cultural Committee, Literature Committee, Marathi Vangmay Mandal, SC/ST Cell) considering the diversity amongst students.**
4. **Various events are conducted in sync with the festivals (ex. Dandiya event during Navratri, Dahi handi event, Deepotsav event during Diwali, Marathi Bhasha Divas on 27th February every year) which helps students understand the cultural ethos.**

5. The College takes special efforts to explain and execute the Scholarship benefits for students belonging to lower socio -economic background.

6. Students are explained the importance of tolerance as a value and approach the Faculty Members or Grievance Redressal Cell for any issues they face.

7. Establishment of Transgender Cell as per the Government directions is a step to acknowledge individuals of all gender diversities.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	Nil
Any other relevant information.	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

1)Our college takes efforts in sensitizing students and staff so that they uphold the constitutional values and never forget their obligations and responsibilities as citizens.

2) Students are explained in the initial Orientation about the expectations from them in the college as regards their behaviour and sense of service to society as law students.

3) It is expected that all events in the college would be aligned to constitutional values.

4) All the Faculty members take efforts to explain all subjects through the prism of constitution.

5) The Committees involved in outreach activities (NSS, Rotaract Club) conduct regular activities related to constitution either in campus, off-campus and in NSS Camp.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	View File

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organized professional ethics programmes for students, teachers, administrators and other staff during the year Annual awareness programmes on Code of Conduct were organized during the year	C. Any 2 of the Above

File Description	Documents
Code of ethics policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims.	View File
Any other relevant information	No File Uploaded
Institutional data in prescribed format	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The institution celebrates/ organizes various commemorative days to instil constitutional values amongst students. Following days, among others are celebrated:

1. Independence Day
2. Republic Day
3. Teachers Day
4. Reading Inspiration Day
5. Shiv Jayanti
6. Constitution Day
7. Yoga Day
8. Women's Day
9. Dr. Babasaheb Ambedkar Jayanti

File Description	Documents
Annual report of the celebrations and commemorative events during the year	**Nil**
Geotagged photographs of some of the events	**No File Uploaded**
Any other relevant information	[View File](#)

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

BEST PRACTICE no. 1

1. Title of the Practice: Book Club

2. Objectives of the Practice: The Literature Committee runs the Book Club to promote reading habit among students.

3. The Context: Each monthly session includes presentations on books by the members of Literature Committee & Students who are the members of the club.

4. The Practice: The uniqueness of this practice was that the students were attracted to the PPT's based on the books.

5. Evidence of Success: Members kept increasing.

6. Problems Encountered and Resources Required: Initially low response was received. However, it increased within a few sessions.

BEST PRACTICE No. 2

1. Title of the Practice: Vernacular Language Activities

1. Objectives of the Practice: We aim to emphasize the significance of learners' participation in the State Language

          i.e Marathi.

2. **The Context: Due to usefulness of Marathi language in subordinate judiciary, we conduct many competitions in Marathi language.**

3. **The Practice: Marathi Vangmay Mandal conducts various literary events like 'Aratrika', 'Vidhishastra' and 'Rang Tarang'.**

4. **Evidence of success: Increasing popularity among all students from all regions.**

6.Problems Encountered and Resources required: Low response, but students eventually joined in large numbers.

File Description	Documents
Best practices in the Institutional web site	https://abalawcollege.edu.in/wp-content/uploads/2024/12/7.2.1-Two-Best-Practices-of-2023-24.pdf
Any other relevant information	**Nil**

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Inculcate virtues and values through discipline, respect, etiquettes, court ethics, team- spirit, dressing, behaviour, public service etc.:

Institutional Distinctiveness refers to the unique characteristics which distinguishes the Institution from others. In our Institution, we consider this distinctiveness in the form of Holistic Development of Students along with academic enrichment.

The College inculcates virtues and values through instilling discipline for which there is a defined code of conduct for students and staff. The legal profession is considered as a noble profession and the college takes efforts to make students aware of the practical aspects of the profession through various activities like Orientation, Emphasis on Practical Training Course, Inviting Judges and Senior Advocates for Guest Lectures, Regular Grooming Sessions, Counselling students.

The students are given exposure to social issues and public service by encouraging them to participate in Extension Activities like NSS and Rotaract Club. In the Academic Year 2023-24 the NSS conducted their Annual 7 Days Camp at Apta Village, Raigad where they conducted many activities like Swatch Bharat Abhiyan, Legal Literacy campaign, Survey of Village, etc. Similarly, the Rotaract Club conducted activities like Visit to Orphanage, Food Donation, E-waste collection etc.

File Description	Documents
Appropriate web in the Institutional website	https://abalawcollege.edu.in/wp-content/uploads/2024/12/3.3.3.1-NSS-Rotaract.pdf
Any other relevant information	Nil